

2020 Citation and Online Writing Resources Update

As of January 2020, the Seattle School has updated how we apply and access APA and Chicago Style citation standards for all courses. The update is simpler, but involves some adjustments. Please read this bulletin fully to make sure you understand what has changed.

Topics: APA
Chicago/Turabian
Paper Format

APA

What has changed regarding APA?

- The [7th edition APA publication manual](#) is now the standard for all uses of APA. We are no longer creating Seattle-School specific citation guides and, starting in Fall 2020, new MACP students will be required to purchase their own copy of the manual. *Easy Writer*, while still a useful resource, will no longer be provided to incoming students.

Why has this changed?

- The Seattle School-specific guides were created to solve various issues that no longer exist, largely due to transitioning to our online learning management system: MyCampus/Populi.
- Instead of having multiple “correct” sources for APA—the Seattle School guides, *Easy Writer*, the APA manual—instructors and students will now all go directly to the same source for guidance on best practices: the 7th edition APA publication manual.

How do I access the 7th edition APA manual citation information?

- All MACP students are encouraged to [purchase a copy of the 7th edition](#) for their ongoing personal use.
- APAstyle.apa.org has sample papers, basic reference guides, and searchable items, but many answers MACP students will need are only fully described in the printed manual.
- The library has a reference copy of the 7th edition APA publication manual.
- The Library’s [Writing Resources page](#) has links to free resources on APAstyle.apa.org.

Will I be penalized for citing APA according to our old guidelines?

- While we all transition to going directly to the source for APA citation information, students are encouraged to adopt the new best practices, as they

are what we will be following going forward. We recognize that making the transition will take some time so we as your instructional team will do our best to keep that in mind when assessing your papers. If you see a difference in what you are being asked to do compared to what is in the manual, always speak directly with your instructors for clarification. As a school, we will all be in a process over the next few months of updating our practices to align with the wider scholarly methods represented by APA Style.

Tell me one more time what has changed?

- Rather than seeking answers all over the internet and school website for how to cite and reference materials in APA style, just go right to the 7th edition publication manual. The Library's [Writing Resources page](#) has helpful links, but all the answers you seek are in the printed manual, so getting your own copy is the best option moving forward.

Chicago/Turabian

What has changed regarding Chicago Style?

- Instead of creating Seattle School-specific guides on how to use Chicago Style, we now have an institutional subscription to the online Chicago Manual. When you log-in through the Library's [Writing Resources page](#), you have access to the entirety of the Chicago Manual as well as Turabian quick guides. Because every student now has access to these materials, we will no longer be providing copies of *Easy Writer* to incoming students. *Easy Writer* remains a helpful resource, but the best way to seek answers is by going directly to the online Chicago Manual.

Why has this changed?

- As in the case of APA, the Seattle School-specific guides were created to solve various issues that no longer exist, largely due to transitioning to our online learning management system: MyCampus/Populi.
- Until now, we were unable to provide schoolwide access to the online Chicago Manual. With this change, students no longer need to scour the internet for Chicago citation answers; they can go right to the source.

How do I access the 17th edition Chicago Manual of Style online?

- Go to the Library website's [Writing Resources page](#). There are links to quick guides, sample papers, and the Chicago Manual home page. If you do not go through the Library's links, you may not be able to fully access all materials. Search boxes allow you to search for specific source and citation information. Remember that the Seattle School uses Chicago Notes & Bibliography style rather than Chicago Author-Date.

What is Turabian compared to Chicago Style?

- Turabian is Chicago Style guidelines specifically for students. In some cases, student assignments have different format requirements than work being prepared for publication. The Chicago Manual will answer your nitty gritty citation questions, but Turabian provides student-specific guidelines for formatting your paper, bibliography, etc. When in doubt, start with Turabian, then dig through Chicago if you can't find your answer.

Will I be penalized for citing Chicago according to our old guidelines?

- While we all transition to going directly to the source for Chicago citation information, students are encouraged to adopt the new best practices, as they are what we will be following going forward. We recognize that making the transition will take some time so we as your instructional team will do our best to keep that in mind when assessing your papers. If you see a difference in what you are being asked to do compared to what is in the manual, always speak directly with your instructors for clarification. As a school, we will all be in a process over the next few months of updating our practices to align with the wider scholarly methods represented by Chicago Style.

Tell me one more time what has changed?

- For guidance on Chicago Style citation and paper formatting, go right to the online Chicago Manual via the Library's [Writing Resource page](#), which links you through our institutional subscription.

Paper Format

What has changed regarding paper formatting?

- The paper formatting guidelines have been updated on the Library's [Writing Resources page](#) to reflect changes that have been in practice since we switched to uploading student assignments to MyCampus rather than accepting hard copies; out-of-date information has been removed.
- Per APA and Chicago Turabian guidelines, all student papers will now have cover pages unless otherwise specified by your instructor. APA and Chicago sample cover pages are linked on the Library's [Writing Resources page](#).
- Please review other updates such as page number placement and file name format on the Library's [Writing Resources page](#).

Will I be penalized for formatting my paper according to our old guidelines?

- While we all transition to going directly to the source for APA, Chicago, and paper formatting information, students are encouraged to adopt the new best practices, as they are what we will be following going forward. We recognize

that making the transition will take some time so we as your instructional team will do our best to keep that in mind when assessing your papers. If you see a difference in what you are being asked to do compared to what is in the manual, always speak directly with your instructors for clarification. As a school, we will all be in a process over the next few months of updating our practices to align with the wider scholarly methods represented by APA and Chicago Style.